



Date: December 06, 2023
Current Meeting: December 07, 2023
Board Meeting: December 14, 2023

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: Interim President/CEO Jennifer Pyrz
FROM: Senior Project Manager – Capital Facilities Projects Sarah Stentz
SUBJECT: Consideration & approval of East Campus B Building Renovations Change Order

ACTION ITEM A – 12

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize IPTC’s President/CEO to execute a contract change order (CCO) with 3D Professional Contracting, Inc. for an amount of \$102,551 to cover costs associated with changes to the East Campus B Building renovation construction project.

BACKGROUND:

IPTC entered into a contract in December 2021 with 3D Professional Contracting, Inc. to renovate East Campus B building. Original contract award amount was \$3,598,000.00. Construction started in Spring 2022 and was completed December 2023.

DISCUSSION:

Throughout the life of the East Campus B building renovation, the contractor was met with existing systems and conditions that were found unsatisfactory. To ensure the long continued useful life of the facility, it was determined that several mechanical, electrical, plumbing and HVAC systems needed updating that were not originally in the contractor’s scope of work. In addition, there were various repairs to the façade of the building to ensure a weathertight structure as well as updates to improve accessibility at the newly installed elevator.

This change order accounts for 16 different project changes ranging in cost from \$994 (drain repair) to \$19,266 (repair of cracks in exterior concrete panels).

ALTERNATIVES:

This work was required to create a fully functioning facility. Without these updates, various mechanical systems would be obsolete and nonoperational.

FISCAL IMPACT:

This work will be funded from the contingency budget of the East Campus local funds. The overall project budget includes contingency funds that were set aside for unforeseen project needs such as this. The amount of this change fits within the available contingency budget.

DBE/XBE DECLARATION:

The East Campus B Building Renovations were both locally and federally funded and subject to DBE Goals.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee on December 7, 2023.